**University of Asia Pacific (UAP)**

**Masters of Business Administration (MBA) Program**

Permanent Campus & Admission Office: House # 74/A, Farmgate, Green Road, Tejgaon, Dhaka - 1215
Tel: 88-02 - 9126812, PABX: 88-02- 58157091-4, 58157096, Ext: 120, Mobile: 01714-088321, 01768-544208, 01731681081

Department of Business Administration: R H Home Center, House # 74/B/1 (4th Floor), Farmgate, Green Road, Tejgaon, Dhaka-1215
Fax: 8802 - 58157097, E-mail: admission@uap-bd.edu, Website: [www.uap-bd.edu](http://www.uap-bd.edu), Admission / Apply Online

Total credit hrs: 60, Total semester: 5 (4 months per semester), Total payment for 20 Courses/Subjects (Applicable for students admitted in Spring semester start on January - April, Summer semester start on May – August, Fall semester start on September - December)

The requirements for admission into the MBA program of UAP are:

- A Bachelor degree or its equivalent in any field including business, engineering, agriculture or medicine, etc.
- At least six (6) points, calculated as follows (Table 1 & 2):

<table>
<thead>
<tr>
<th>Sl.</th>
<th>Students with</th>
<th>Tuition Waiver/Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>9 points</td>
<td>= 6,000 per subject</td>
</tr>
<tr>
<td>2</td>
<td>8 points</td>
<td>= 6,500 per subject</td>
</tr>
<tr>
<td>3</td>
<td>7 points</td>
<td>= 7,000 per subject</td>
</tr>
</tbody>
</table>

Table 3: Tuition Fee Waiver Policy and Payment Details MBA Program Admission time

**Certificate/Degree**

<table>
<thead>
<tr>
<th>GPA/Div/ Class</th>
<th>GPA/Div/ Class</th>
</tr>
</thead>
<tbody>
<tr>
<td>≥3.75/1st</td>
<td>≥2.50 &amp; &lt;3.75/2nd</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Certificate/Degree</th>
<th>GPA/Div/ Class</th>
</tr>
</thead>
<tbody>
<tr>
<td>SSC or Equivalent</td>
<td>3</td>
</tr>
<tr>
<td>HSC or Equivalent</td>
<td>3</td>
</tr>
</tbody>
</table>

Table 4: Tuition Fee Waiver Policy and Payment Details MBA Program Admission time

**Certificate/Degree**

<table>
<thead>
<tr>
<th>GPA/Div/ Class</th>
<th>GPA/Div/ Class</th>
</tr>
</thead>
<tbody>
<tr>
<td>≥3.00/1st</td>
<td>≥2.50 &amp; &lt;3.00/2nd</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Certificate/Degree</th>
<th>GPA/Div/ Class</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelors Degree (3 year Pass course)</td>
<td>3</td>
</tr>
<tr>
<td>Bachelors Degree (4 year Honors)</td>
<td>4</td>
</tr>
<tr>
<td>Masters Degree</td>
<td>1</td>
</tr>
</tbody>
</table>

Table 5: Approved Fees of MBA Program

<table>
<thead>
<tr>
<th>Heads</th>
<th>Fees (Tk)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admission Form</td>
<td>1000.00</td>
</tr>
<tr>
<td>Admission Fee</td>
<td>21,500.00</td>
</tr>
<tr>
<td>Library Fee</td>
<td>3,000.00</td>
</tr>
<tr>
<td>Computer Lab Fee</td>
<td>3,000.00</td>
</tr>
<tr>
<td>Course Fee</td>
<td>(12,000 x 20) = 2,40,000.00</td>
</tr>
<tr>
<td>Internship Fee</td>
<td>10,000.00</td>
</tr>
<tr>
<td>Convocation Fee</td>
<td>6,000.00</td>
</tr>
</tbody>
</table>

Total 2,86,000.00

N. B.: This waiver will be withdrawn if the student fails to maintain a CGPA of 3.50 in the succeeding semesters with 3 courses.

**Relevant Document:**

- Photo copies of the SSC, HSC, Bachelor & Masters (all) Certificate & Mark Sheet.
- Passport size photograph of Student - 3 copies
- Blood Group Certificate of Student – 1 copy
- Guardian passport size photograph – 1 copy

Coordinator (MBA & EMBA): Prof. Dr. Muhammad Ziaulhaq Mamun

Department of Business Administration: R H Home Centre, House 74/B/1 (4Th Floor), Farmgate, Green Road, Tejgaon, Dhaka-1215, Cell # 01713035202
MBA Courses at a Glance

Foundation Courses (30 credits)
Foundation courses build the base of the students coming from different disciplines. A student can get waiver from the foundation courses provided the student’s previous degrees match with the waived courses.

MSC 501  Mathematics for Decision Making
ACN 501  Financial Accounting
ACN 502  Cost and Managerial Accounting
BSN 503  Managerial Communications
MSC 502  Business Statistics
BSN 504  Business Law
ECN 501  Micro Economics
ECN 502  Macro Economics
HRM 501  Human and Organizational Behavior
MGT 501  Organization and Management

Functional (Core) courses (15 credits)
Functional courses provide students with essential management skills in different line activities of an organization and provide students with managerial perspective and vision. The students are required to complete a core course before taking specialization courses in that area.

MKT 501  Marketing Management
HRM 502  Human Resource Management
FIN 501  Managerial Finance
POM 501  Production Operation Management
MIS 503  Management Information System

Capstone course (3 credit hours)
After successful completion of all the functional area courses students integrate the acquired concepts by a process of synthesis accomplished through a capstone course titled:

MGT 502  Strategic Management

Concentration (Major) courses (12 credits)
A student has to complete four elective courses from the concentration areas. However, if a student chooses to specialize (major) in an area, he/she is required to complete at least three courses in the chosen concentration; otherwise the student will be awarded a “general MBA” without any concentration. Concentration areas with respective courses are shown below:

ACN ACCOUNTING
ACN 503  Computerized Accounting System
ACN 504  Managerial Control Systems
ACN 505  Auditing
ACN 506  Taxation
ACN 507  International Accounting System

MIS INFORMATION SYSTEM
MIS 502  Computer Programming
MIS 504  Computer in Management
MIS 505  Management of Information Technology
MIS 506  Advance Programming

FIN FINANCE AND BANKING
FIN 502  Corporate Finance
FIN 503  Advanced Financial Management
FIN 504  Portfolio Management
FIN 505  International Finance
FIN 506  Capital Management
FIN 507  Banking Laws and Accounting
FIN 508  Insurance Laws and Accounting

HRM HUMAN RESOURCES MANAGEMENT
HRM 503  Career Management
HRM 504  Leadership, Power and Influence
HRM 505  Managerial Negotiation
HRM 506  Conflict Management

MGT GENERAL MANAGEMENT
MGT 503  International Business
MGT 504  Values and Ethics in Management
MGT 505  Project Appraisal and Management
MGT 506  Environment Management

MKT MARKETING
MKT 502  Consumer Behavior
MKT 503  Marketing Research for Managers
MKT 504  Integrated Marketing Communication
MKT 505  International Marketing
MKT 506  Strategic Marketing
MKT 507  Services Marketing
MKT 508  Brand Management

MSC MANAGEMENT SCIENCE
MSC 503  Decision Science
MSC 504  Statistical Analysis
MSC 505  Operations Research
MSC 507  Applied Management Science

POM OPERATIONS MANAGEMENT
POM 502  Materials Management
POM 503  Production and Inventory Control
POM 504  Productivity Management
POM 505  Quality Management
POM 506  Project Management
POM 507  Supply Chain Management

SCM SUPPLY CHAIN MANAGEMENT
SCM 501  Principles of Supply Chain Management
SCM 502  Physical Distribution & Logistics
SCM 503  Demand and Procurement Management
SCM 504  Execution and Control Operations
SCM 505  Sales and Operations Planning
SCM 506  IT Application in Supply Chain Management

Internship

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