

UNIVERSITY OF ASIA PACIFIC

ইউনিভার্সিটি অব এশিয়া প্যাসিফিক

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UAP

UAP/1016/Admin/Vol.-V/45

04 December, 2017

NOTICE

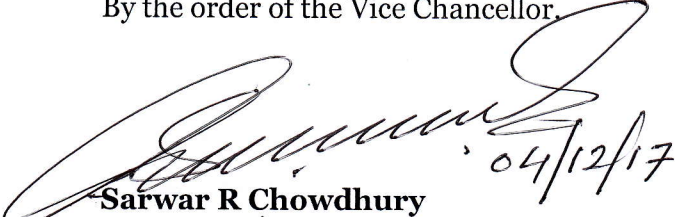
UAP will remain closed from **10th – 16th December 2017** on account of Winter Vacation and Victory Day.

However, Heads of the Departments may keep the Department open during the vacation, if necessary, with information to the Office of the Registrar.

Admission Office will remain open from **9th – 14th December** on roster basis.

All cell phones of Admission office will remain switched on during **10th – 16th December 2017** to ensure response of any query relating to admission.

By the order of the Vice Chancellor.


04/12/17
Sarwar R Chowdhury
Registrar

Distribution:

1. Heads/Director of Departments Arch./BA/BS&H/CE/CSE/EEE/English/L&HR/Pharmacy
2. Director, Directorate of Students' Welfare
3. Deputy Registrar
4. Deputy Director, Purchase and Procurement section
5. Deputy Director, Finance & Accounts
6. Deputy Controller of Examinations
7. University Engineer – **requested to take necessary action for cleaning of the common spaces of the building on 10th, 13th and 16th December 2017 and should be prepared for any emergency during the period**
8. Deputy Librarian, Central Library
9. Assistant Registrar, Admission Office – **for necessary action as per above**
10. Assistant Director, Public Relations
11. IT Manager – **for necessary action**
12. DAOs/SAO (Arch./BA/BS&H/CE/CSE/EEE/English/L&HR/Pharmacy)
13. Campus Superintendent – **to take proper security measures during vacation period as previous practices.**

Information:

1. Treasurer
2. PS to VC- for kind information of Vice Chancellor and Pro Vice Chancellor
3. Administrative Officer (Ad-hoc), BOT - for kind information of Chairperson, BOT and all BOT Members