UNIVERSITY OF ASIA PACIFIC
ইউনিভার্সিটি অব এশিয়া প্যাসিফিক

UAP

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Notice

This is for information of all concerned that the certificate awarding ceremony of students placed in the **VC's Honor list of Spring 2025** will be held on **May 03, 2026 (Sunday)** at **UAP Auditorium** (74/A, Green Road, Dhaka 1205), as per the following schedule:

- Department of Architecture, CE, CSE and EEE : 10:00 AM
- Department of Business Administration, English, L&HR and Pharmacy : 11:30 AM

The departments are instructed to inform all the full-time faculty members and the concerned students to be present in the event. **Only the concerned awardee students will be allowed to the ceremony. Guardians and other students will not be allowed.** DAO's are requested to ensure it by being present in the event.

The office of the Controller of Examinations is requested to take necessary steps to print the certificates and to make them ready for the distribution at the program. The Deputy Controller of Examinations is requested to coordinate with departments for the final list of the students.

Brig. Gen. (Retd.) Prof. Dr. A K M Nazrul Islam
Registrar

Distribution: (Not According to Seniority)

1. Deans of Schools
2. Controller of Examinations
3. Heads of the Departments (Architecture, Business Administration, Basic Sciences and Humanities, CE, CSE, EEE, English, L&HR and Pharmacy)
4. Director, DSW
5. Director, Finance & Accounts
6. Deputy Controller of Examinations
7. DAOs, Department of Architecture, Business Administration, Basic Sciences and Humanities, CE, CSE, EEE, English, L&HR and Pharmacy to stay available at the event from the start to the end and provide relevant support. Students Should be dressed properly.
8. Administrative officer, DSW – to ensure the presence of anchors and a student for recitation from the Holy Quran.
9. IT Section – for ensuring Multimedia facilities.
10. University Engineering Office – to ensure electro-mechanical and cleaning facilities.
11. Security Supervisor – to ensure all security measures.

Information:

1. Treasurer
2. PS to Vice Chancellor – for the kind information of Acting Vice Chancellor
3. BoT office- for the kind information of Chair, BoT and other members of Board of Trustees
4. Deans' Office